

COPY

NAVARRO COUNTY AUDITOR'S OFFICE

Natalie Robinson, First-Assistant
Patty Wells, Assistant
Lisa Clay, Assistant
Jan Wise, Assistant
Krystal McCollum, Assistant

Terri Gillen, County Auditor
Phone: (903) 654-3095

300 W 3rd Ave., Suite 4
Corsicana, TX 75110

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing -
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other _____

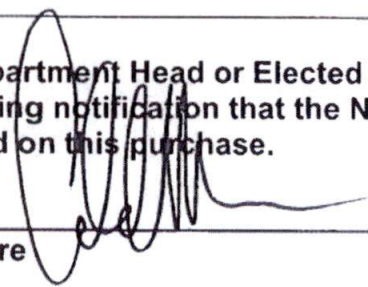
*To CC
3-27-23
for approval
paid
3-23*

Please provide the additional documentation or explanation necessary, payment request. This notice must remain attached to the payment request.

Additional explanation: Purchase made without PO

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature



Date

3-15-23

RECEIVED

MAR 13 2023

NAVARRO COUNTY ATWOODS OF CORSICANA
AUDITOR 3500 WEST 7TH AVE
CORSICANA, TX 75110-4823
(903) 874-3200

03/10/23 1:26PM EM3783 571 SALE

8424316 11 EA 9.99 EA N
DIESEL EXHAUST FLUID 2.5 GALL 109.89

SUB-TOTAL:\$ 109.89 TAX: \$.00

CHARGE AMT: 109.89 TOTAL \$ 109.89

Total Items: 11



==>> JRNL#F77452 INV# 7176/37 <<==
CUST NO: 2145
Customer Copy

Name: X _____
BLAKE MADDOX
Acct: NAVARRO CO PCT 3
PO#: 312082

THANK YOU FOR SAVING AT ATWOODS
RECEIPT REQUIRED FOR RETURN OR EXCHANGE

I certify under penalty of perjury that
my tax-exempt purchases are for use by a
government organization.

*** Sign up today & start saving ***
*** Text SAVE to 580-324-3263 ***
*** to receive text messages ***

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- Other _____

*Je CC
3-27-23
for approval
to be paid
4-10-23*

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: No PO for invoice # 6200-115120

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

[Handwritten Signature]

Date

3-16-23

INVOICE

RECEIVED

B.C. MATERIALS, LLC.

P.O. BOX 249

HEWITT, TX 76643

254-857-3200 FAX # 254-857-4370

MAR 10 2023

NAVARRO COUNTY
AUDITOR'S OFFICE

CHARGE TO
97

NAVARRO COUNTY AUDITOR'S OFFIC
300 W 3RD AVE, SUITE 4

INVOICE NO. 6200-115120 DATE 2/28/23
PAGE 1

CORSICANA, TX 75110-

CORSICANA ASPHALT PL

W/O 10640 - NAVARRO COUNTY PCT 3									
TICKET #	TRUCK #	DATE	PRODUCT	TONS/CY	PRICE	AMOUNT			
E 2170	5808067	NC 315	2/27/23	SACB C-MIX 64-22 REG	22.44 ✓	85.00	1,907.40		
2160	5808068	NC 316	2/27/23	SACB C-MIX 64-22 REG	22.50 ✓	85.00	1,912.50		
"	5808069	NC 315	2/27/23	SACB C-MIX 64-22 REG	22.34 ✓	85.00	1,898.90		
"	5808072	NC 316	2/27/23	SACB C-MIX 64-22 REG	22.47 ✓	85.00	1,909.95		
"	5808079	NC 315	2/27/23	SACB C-MIX 64-22 REG	22.34 ✓	85.00	1,898.90		
"	5808084	NC 316	2/27/23	SACB C-MIX 64-22 REG	22.59 ✓	85.00	1,920.15		
				TOTAL - SACB C-MIX 64-22 REG	134.68		11,447.80 *		
	5808089	NC 318	2/28/23	SACB D-MIX 64-22 REG	5.70	85.00	484.50		
				TOTAL - SACB D-MIX 64-22 REG	5.70		484.50 *		
						TAX	.00		
						GROSS	11,932.30		

Debit: 213-613-376
 Desc: SE 2170, SE 2160
 PO#: _____
 Invoice#: 6200-11512
 Vendor#: 6464

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- Other _____

*To CC
3-27-23
for approval
& be paid
4-10-23*

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: No PO for invoice #6200-114 958
(PO dated 3-6-23 is for SE 2190)

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

Date

[Handwritten Signature]

3-16-23

RECEIVED

FEB 25 2023

NAVARRO COUNTY AUDITOR'S OFFICE

INVOICE

B.C. MATERIALS, LLC.

P.O. BOX 249

HEWITT, TX 76643

254-857-3200 FAX # 254-857-4370

CHARGE TO 97

NAVARRO COUNTY AUDITOR'S OFFICE 300 W 3RD AVE, SUITE 4

INVOICE NO. 6200-114958 DATE 2/24/23 PAGE 1

CORSICANA, TX 75110-

CORSICANA ASPHALT PL

W/O 10640 - NAVARRO COUNTY PCT 3								
TICKET #	TRUCK #	DATE	PRODUCT	TONS/CY	PRICE	AMOUNT		
2140	5808028	NC 315	2/24/23 SACB C-MIX 64-22 REG	22.24	85.00	1,890.40		
"	5808029	BT 555	2/24/23 SACB C-MIX 64-22 REG	23.65	85.00	2,010.25		
"	5808030	NC 316	2/24/23 SACB C-MIX 64-22 REG	22.70	85.00	1,929.50		
"	5808031	TU 622	2/24/23 SACB C-MIX 64-22 REG	25.95	85.00	2,205.75		
"	5808033	NC 315	2/24/23 SACB C-MIX 64-22 REG	22.21	85.00	1,887.85		
"	5808034	BT 555	2/24/23 SACB C-MIX 64-22 REG	25.32	85.00	2,152.20		
"	5808036	NC 316	2/24/23 SACB C-MIX 64-22 REG	22.70	85.00	1,929.50		
"	5808037	TU 622	2/24/23 SACB C-MIX 64-22 REG	25.50	85.00	2,167.50		
"	5808038	NC 315	2/24/23 SACB C-MIX 64-22 REG	22.60	85.00	1,921.00		
2170	5808047	BT 555	2/24/23 SACB C-MIX 64-22 REG	23.99	85.00	2,039.15		
"	5808048	NC 316	2/24/23 SACB C-MIX 64-22 REG	22.41	85.00	1,904.85		
"	5808050	NC 315	2/24/23 SACB C-MIX 64-22 REG	22.13	85.00	1,881.05		
"	5808051	TU 622	2/24/23 SACB C-MIX 64-22 REG	25.26	85.00	2,147.10		
"	5808059	NC 316	2/24/23 SACB C-MIX 64-22 REG	22.55	85.00	1,916.75		
"	5808060	BT 555	2/24/23 SACB C-MIX 64-22 REG	24.52	85.00	2,084.20		
"	5808061	TU 622	2/24/23 SACB C-MIX 64-22 REG	26.41	85.00	2,244.85		
TOTAL - SACB C-MIX 64-22 REG				380.14		32,311.90	*	✓
2140	5807990	NC 315	2/23/23 SACA C-MIX 70-22 SPV	22.41	85.00	1,904.85		
"	5807991	NC 316	2/23/23 SACA C-MIX 70-22 SPV	22.99	85.00	1,954.15		
"	5807992	TU 622	2/23/23 SACA C-MIX 70-22 SPV	24.95	85.00	2,120.75		
"	5807993	TU 622	2/23/23 SACA C-MIX 70-22 SPV	25.31	85.00	2,151.35		
2160	5807994	NC 316	2/23/23 SACA C-MIX 70-22 SPV	22.75	85.00	1,933.75		
2140	5807995	NC 315	2/23/23 SACA C-MIX 70-22 SPV	22.54	85.00	1,915.90		
"	5807996	TU 622	2/23/23 SACA C-MIX 70-22 SPV	24.71	85.00	2,100.35		
2170	5808009	NC 316	2/23/23 SACA C-MIX 70-22 SPV	23.10	85.00	1,963.50		
2140	5808012	NC 315	2/23/23 SACA C-MIX 70-22 SPV	22.32	85.00	1,897.20		
"	5808014	TU 622	2/23/23 SACA C-MIX 70-22 SPV	25.22	85.00	2,143.70		
"	5808017	TU 622	2/23/23 SACA C-MIX 70-22 SPV	25.69	85.00	2,183.65		
TOTAL - SACA C-MIX 70-22 SPV				261.99		22,269.15	*	✓

[Handwritten signature]

TAX GROSS

.00 54,581.05

Debit: 213-613-376
Desc: SE 2140, SE 2170, SE 2160
PO#: _____
Invoice#: 6200-114958
Vendor#: 6464